TITLE: BUS DRIVER

QUALIFICATIONS:

1. Posses a valid CDL Class B license with passenger and air brakes endorsements.

(NOTE): The applicant must satisfactorily complete a required driver training course and pass a performance test in the operation of a school bus. The applicant must also pass a required state physical examination , and complete a basic course in first aid.

2. Education - discretion as the Board may require.
3. Additional or alternative qualifications to the above as the Board may find appropriate and acceptable.

REPORT TO: Transportation Chief

JOB GOAL: To safely and efficiently transport students to and from their school site and/or special event.

PERFORMANCE RESPONSIBILITIES: * Essential Performance Responsibilities

* 1. Comply with all state and local traffic laws and School Board policies and procedures relative to the safe operation of a school bus.
* 2. Inspect the bus to ensure the bus is in safe operating condition before leaving on a route or trip.
* 3. Assume responsibility for the safety of his/her passengers including loading and unloading.
* 4. Instruct students in safety precautions and practices.
* 5. Maintain appropriate student discipline and report unruly behavior to the School Principal/Principal's designee.
* 6. Sweep and keep the bus clean at all times
* 7. Prepare FEFP and other required operational reports accurately and submit in a timely manner.
8. Make recommendations to improve school bus routes, stops and loading / unloading zones at schools.
* 9. Use effective, positive interpersonal communication skills.
* 10. Report to the Service Manager, or appropriate administrator, any defects in the bus or repairs needed for safe operation of the bus.
* 11. Complete required in-service and training programs.
* 12. When not assigned a bus route to run, will assist the Transportation Chief at whatever duties that may be assigned. Reporting time will be established by the Transportation Chief when this occurs.
* 13. Report all accidents and completes required reports.
* 14. Transport only authorized students.
* 15. Keep to assigned route schedule.
16. Perform other transportation duties that may be assigned from time to time by the Supervisor.

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools, or controls; and talk and hear. The employee is occasionally required to stand; walk; reach with hands and arms; and stoop, kneel, or crouch.

The employee must regularly lift and/or move up to 20 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

TERMS OF EMPLOYMENT: Salary and benefits shall be paid consistent with the District's approved compensation. Length of the work year and hours of employment shall be those established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.