TITLE: CUSTODIAN (Assistant)

QUALIFICATIONS:

1. Certificate of good health signed by a licensed physician.
2. Ability to read basic operating instructions and write reports.
3. Demonstrate aptitude for successful completion of the tasks assigned.
4. Other such additional or alternative qualifications to the above as the Board may find appropriate and acceptable.

REPORT TO: **Principal and Head Custodian or Assigned Supervisor**

JOB GOAL: **To provide students with a safe, attractive, comfortable, clean, and efficient place in which to learn, play and develop.**

PERFORMANCE RESPONSIBILITIES: *** Essential Performance Responsibilities**

* 1. Cleans and maintains all areas of school and campus assigned.
2. Participates in necessary painting and general repairs to plumbing, electrical, carpentry, and general mechanical areas.
3. Assists in remodeling and renovation work.
* 4. Participates in the general cleaning and maintenance of school buildings and grounds, including athletic fields.
* 5. Helps assume responsibility for the general security of the building.
* 6. Helps assume responsibility for the fire safety of the buildings.
* 7. Performs emergency repair or cleaning services as necessary.
* 8. Responsible for preventive maintenance on equipment assigned, utilizing safe practices while mowing.
* 9 Develop and maintain a working knowledge for the care of all assigned equipment.
* 10. Perform heavy cleaning activities (scrub, mop, wax, polish, dust, wash windows, etc.) as assigned.
* 11. Complete work on schedule and according to established standards.
* 12. Move furniture and equipment as directed.
* 13. Report all damage and major repairs to supervisor immediately.
* 14. Work with a variety of chemicals, some of which may be mixed by self for use.
* 15. Read and interpret manuals for use and maintenance of equipment.
* 16. Mow grass and perform other routine care of grounds and athletic facilities as assigned.
17. Attend in-service training sessions on custodial related subjects.
* 18. Use effective, positive interpersonal communication skills.
* 19. Follow Board adopted safety plan.
20. Performs other duties that may be assigned from time to time by supervisor.

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to manipulate objects, tools, or controls; reach with hands and arms; stoop, kneel, or crouch; and talk and hear.

The employee must regularly lift and/or move up to 20 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee frequently works in outside weather conditions and is frequently exposed to fumes or airborne particles. The employee regularly works near moving mechanical parts and occasionally works in high, precarious places and is exposed to wet and/or humid conditions, toxic or caustic chemicals, and extreme heat.

Noise level in the work environment is usually moderate.

TERMS OF EMPLOYMENT: **Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the Board.**

EVALUATION: **Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.**