TITLE: BUS AIDE/*BUS DRIVER TRAINEE

FLSA: Non-Exempt

QUALIFICATIONS:

1. High School Diploma or GED (preferred).
2. The ability to establish and maintain effective interpersonal relationships with students and co-workers.
3. Must have required training on loading and unloading handicapped students on school buses.
4. Such additional or alternative qualifications to the above as the Board may find appropriate and acceptable.

REPORT TO: Transportation Chief

JOB GOAL: To assist in providing safe transportation so that students may enjoy the fullest possible advantage from the district's regular and extra curricular programs.

* Bus Driver Trainees will be appointed to Bus Driver positions upon completion of the following: possession of a valid CDL Class B license with passenger and air brakes endorsements, the required driver training course, a passing score on a performance test in the operation of a school bus, passing the required state physical examination and a basic course in first aid.

PERFORMANCE RESPONSIBILITIES: * Essential Performance Responsibilities

* 1. Use effective, positive interpersonal skills
* 2. Supervise students boarding, riding and disembarking from bus.
* 3. Assure that students board and exit bus in an orderly manner.
* 4. Fill out necessary forms as pertain to bus monitoring, discipline, record keeping and anecdotal information on students.
* 5 Implement bus behavior management plan.
* 6. Participate in intensive inservice activities specific to working with students with emotional and/or behavior problems.
7. Performing any other duties as assigned by the teacher(s) or principal.

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools, or controls; reach with hands and arms; and talk and hear.

The employee must regularly lift and/or move up to 25 pounds and frequently lift and/or move up to 35 pounds and occasionally lift and/or move up to 60 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Noise level in the work environment is usually moderate.

TERMS OF EMPLOYMENT: Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluations of personnel.